

1. From the main CLPS portal, select and go into the Emergency Plan

Welcome Gus  
Thank you! You have completed all required train

User Management   Emergency Management Plan   Risk Survey & Security Audit   Fire Survey   Assessment Tool

Tap App   Bullying Intervention Training   Threat Assessment Training   Active Shooter Training   Crisis Intervention Training

Download Certificate   Download Certificate   Download Certificate   Download Certificate

2. Once in your Emergency Management Plan, on the left margin you will see the "Reunification" tab. Please select it.

Emergency Management Dashboard   Emergency Management Plan   Emergency Plan Overview   Functional Annexes   Threat Specific Annexes   School Safety Teams   Organizational Incident Command System   Reunification

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Emergency Management Plan - Bonita Springs Charter School

**THE SCHOOL EMERGENCY MANAGEMENT PLAN**

Following the tragic events that took place at Columbine High School, Sandy Hook Elementary School, and other schools around the country, school officials across America took a closer look at their safety and security needs. Although safety continues to improve, there still remains several questions and concerns from parents, students, school employees, and the community about how safe their school is, especially following a publicized tragic event at a school. Eventually, state legislators around the United States passed laws that mandated schools to develop adequate emergency plans. Although emergency plans differ from state to state, there are key elements recommended by the Federal Emergency Management Agency (FEMA) that should be included as part of every school safety plan. These elements include: Prevention-Mitigation, Preparedness, Response, and Recovery.

The National Incident Management System (NIMS) is the United States' single, comprehensive system for managing domestic incidents and is suitable for all schools and educational institutions to implement throughout all phases of school emergency. The Incident Command System (ICS) is a component of NIMS and is a standardized, on-scene, all-hazards incident management approach that allows for the integration of facilities, equipment, personnel, procedures, and communications operating within a common organizational structure. ICS enables a coordinated response among various jurisdictions and functional agencies, both public and private. NIMS and ICS are being adopting by schools across the country.

The School Emergency Plan developed by CLPS is a comprehensive digitized program that meets "best practice" standards for the all-hazards approach necessary to protect schools. We are confident that by utilizing this support software, you will be able to manage safety, security, and emergency preparedness at your school more proficiently.

Start Emergency Management Plan   Save Plan

3. You will see a series of tabs along the top margin. Begin with the first, "General", and fill out the information requested. At the bottom of each tab you will see a section for any additional comments you wish to add. Once each tab is completed, hit the "Save" button at the bottom.

The screenshot shows the 'GENERAL' tab of the 'EMERGENCY PLAN' form. The header includes the CLPS logo and 'EMERGENCY PLAN' text, with a 'Need Help? LOGOUT' link. A sidebar on the left lists navigation options: Emergency Management Dashboard, Emergency Management Plan, Emergency Plan Overview, Functional Annexes, Threat Specific Annexes, School Safety Teams, Organizational Incident Command System, and Reunification. The main content area features a red-bordered tab bar with 'GENERAL', 'PROPERTY', 'UTILITIES', 'COMMUNITY', 'HAZARD', 'ASSIGNMENT', 'REUNIFICATION', 'THREAT', and 'PHOTO/FILES'. Below the tabs, the form displays 'G-Star School of the Arts' and its address: '2030 South Congress Avenue Palm Springs, FL 33406'. A 'Contacts' section contains three rows for 'Principal', 'Assistant Principal', and 'Plant Manager', each with fields for 'Role', 'Name', and 'Phone'. A 'Where are the reunification sites?' section includes two rows for 'Primary' and 'Secondary' sites, with fields for 'Type', 'Name', 'Address', 'Phone', and 'Email'. A red '+' button is visible next to the 'Plant Manager' contact and the 'Secondary' site type.

The screenshot shows the 'Reunification' tab of the 'EMERGENCY PLAN' form. The sidebar on the left lists navigation options: Safety Drills and Training, Images / Floor Plans / Documents, Safety Audit, and Policies. The main content area features a 'Secondary' site type with fields for 'Name', 'Address', and 'Phone', and an 'Email' field with a red '+' button. Below this, a message states 'Please upload your MOU to the Photos/Files section'. The form includes a section for 'Hurricane Shelter School' with radio buttons for 'Yes' and 'No'. There are five text input fields: 'Hours of Operation \*', 'Approx. # of Students \*', 'Approx. # of Staff \*', and 'Bell Schedule \*'. An 'Additional Comments' section has a text area with a red arrow pointing to a 'SAVE' button at the bottom left.


4. The last section requires photos be uploaded into the portal/plan. You can select these from your computer files. Once an image is selected, hit the "Upload" button. It may take a few seconds for the image to upload depending on the size/type of the file. This section does not have a "save" button. Once uploaded the images are auto-saved.

LIST OF PHOTOS TO ATTACH TO FSSAT - Below is a list of photos that are to be included in the Photos and Documents Section of FSSAT. Photos must be uploaded as single jpeg files, not within a zip file and not posted in Word (or other similar) documents. File names for each photo must be changed to indicate what each photo shows. Your SRO and SSG have access to the Asset Section in the FSSAT to add these photo's

1. Aerial Picture of Campus (Can be captured off of Google Earth, Google Maps, Bing Maps)
2. Front view of Campus
3. Campus main entrance
4. Each side view of and rear view of campus
5. Entry to main office
6. Interior of main office lobby (view both ways - visitor view and staff view)
7. Inside pictures of cafeteria (end to end both ways).
8. Auditorium (from stage view and to stage view). [If Applicable]
9. Gymnasium (end to end each way). [If Applicable]
10. Media center (end of end each way).
11. Bus ramp views (end to end - ramp to building view - building to ramp view)
12. Courtyard and/or patio views (end to end).
13. Exterior Kitchen and Custodial Delivery area(s)
14. LP tank or Natural Gas meter area [If Applicable]
15. Flammable material storage room area
16. Fuel depot area on campus [If Applicable]
17. All driveway entrances to the campus showing that gates are or are not present.
18. Electrical Main Shut Off
19. Potable Water Main Shut Off
20. MOU for each reunification site
21. Any thing else on campus that staff believes could be critical information to show in case of an emergency on campus.


Note - we ask that the deputy/guard assigned to each campus and the administration staff upload individual photos of themselves to the Photos and Documents Section. Officers should also check the Points of Contact Section of the school's Asset page on FSSAT and include their name and cell phone number in that section.

Drag and drop a file here or click



File Label

UPLOAD FILE



5. Once completed you may go to the "three dots" located toward the upper right-corner. When you select this, you will see an option to download and share the reunification plan. It will download and/or email the plan in a PDF format.

GENERAL PROPERTY UTILITIES COMMUNITY HAZARD ASSIGNMENT REUNIFICATION THREAT

G-Star School of the Arts

2030 South Congress Avenue Palm Springs, FL 33406

Contacts:

Role *	Name *	Phone *
Principal		
Role *	Name *	Phone *
Assistant Principal		
Role *	Name *	Phone *
Plant Manager		

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Share

